

Assignment 1

Textbook Assignment: "Navy Supply System and Management." Pages 2-1 through 3-6.

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- Learning Objective: Recognize the general organization, mission, and functions of the Naval Supply Systems Command (NAVSUP) and the Defense Logistics Agency (DLA).
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- 1-1. The term "supply system" collectively refers to which of the following organizations and/or field activities?
1. Navy Resale and Services Support Office (NAVRESSO)
 2. Defense Logistics Agency (DLA) only
 3. Naval Supply Systems Command (NAVSUP) only
 4. Defense Logistics Agency (DLA) and Naval Supply Systems Command (NAVSUP)
- 1-2. The first and foremost mission of the integrated Navy/Defense Logistics Defense System is to provide
1. strategic locations for materials
 2. materials through civilian contractor
 3. optimum economy
 4. responsive support to the operating forces
- 1-3. Which of the following defense supply centers controls medical supplies and clothing?
1. Defense Personnel Support Center, Philadelphia, Pa.
 2. Defense Industrial Supply Center, Philadelphia, Pa.
 3. Defense General Supply Center, Richmond, Va.
 4. Defense Construction Supply Center, Columbus, Oh.
- 1-4. The basic function of the defense supply centers is inventory management.
1. True
 2. False
- 1-5. In computing the replenishment requirements of an item, a defense supply center will take into account which of the following factors?
1. Information furnished by vendors from past requirements
 2. Past demand for items
 3. Information that is furnished by the defense supply centers
 4. Program information furnished by each military service and past experience of each center
- 1-6. What activity(ies) control(a) the wholesale distribution of stock among the four military services?
1. Defense supply centers
 2. Federal Supply Agency
 3. Navy Finance Center
 4. Navy Resale and Services Support Office
- 1-7. All stocks controlled by a defense supply center are financed by what fund?
1. Navy Stock Fund
 2. Defense Stock Fund
 3. Defense Industrial Fund
 4. A prorated portion of the stock fund for each military service
- 1-8. What is the primary function of a DLA distribution depot?
1. To issue and receive materials from defense supply centers
 2. To serve as a storage point for (DLA) materials
 3. To receive requisitions directly and to issue stock locally
 4. To provide training and assistance in the distribution of materials in the Navy Supply System
- 1-9. Distribution depots can accept requisitions in cases of emergencies.
1. True
 2. False

- 1-10. The DLA's principal distribution depots are located in what cities?
1. Mechanicaburg, PA; Memphis, TN; Ogden, UT; and Tracy, CA
 2. San Diego, CA; Norfolk, VA; Pensacola, FL; and Mayport, FL
 3. Oakland, CA; Long Beach, CA; and Cubic Point, PI
 4. Long Beach, CA; Memphis, TN; Ogden, UT; and Tracy, CA
- 1-11. To provide direct support to the Navy, the DLA has established what total number of specialized support depots (SSDs)?
1. One
 2. Two
 3. Five
 4. Four
- 1-12. The DLA specialized support depot(s) is/are the Navy supply center(s) located in which of the following cities?
1. San Diego, CA only
 2. Long Beach, CA and Norfolk, VA
 3. Oakland, CA and Norfolk, VA
 4. San Diego, CA and Long Beach, CA
- 1-13. The Navy Supply System is integrated with which of the following organizations?
1. Federal Supply Agency
 2. Navy Ships Parts Control Center (SPCC)
 3. Defense Logistics Agency
 4. Navy Resale and Services Support Office
- 1-14. The Naval Supply Systems Command is responsible for the development and supervision of the Navy Supply System.
1. True
 2. False
- 1-15. You are determining material requirement, for your shop. Which of the following references will provide you with the best resources?
1. Ship's Store Afloat Catalog and stock record cards
 2. Coordinated Shipboard Allowance List (COSAL) only
 3. Stock record cards and area contract bulletins
 4. COSAL and Ship's Store Afloat Catalog
- 1-16. Under the Navy Supply System, all materials fall under the heading "replenishment" and can be immediately replenished.
1. True
 2. False
- 1-17. In the Navy Supply System, there are five phases of distribution. What is the first phase?
1. Storage
 2. Transportation
 3. Control
 4. Accumulation of material at CONUS bases
- 1-18. The Navy Supply System has what total number of inventory control points (ICPs)?
1. Five
 2. Two
 3. Three
 4. Four
- 1-19. One of the Navy Supply System inventory control points is the Navy Aviation Supply Office (ASO). Where is this activity located?
1. Mechanicsburg, PA
 2. Philadelphia, PA
 3. Great Lakes, IL
 4. Alexandria, VA
- 1-20. The current list of cognizance symbols and their associated inventory manager can be found in which of the following publications?
1. NAVSUP Manual, Volume II, and NAVSUP P-485
 2. NAVSUP Manual, Volume II, and NAVSUP P-487
 3. NAVSUP P-485 and NAVSUP P-487
 4. COSAL and NAVSUP P-487
- 1-21. All inventory control point is under the joint control of what two organizations?
1. Naval Supply Systems Command and the Fleet Material Support Office
 2. Naval Ship Systems Command and the Navy Ships Parts Control Center
 3. NAVSUP and the responsible systems command
 4. Navy Comptroller Office and Fleet Material Support Office

- 1-22. Inventory control points perform all of the following functions EXCEPT
1. receiving appropriate quantities of materials
 2. controlling procurement
 3. maintaining close liaison with the systems command
 4. maintaining warehouses for materials received
- 1-23. In managing Navy-owned retail items under DLA control, Navy retail offices (NROs) are restricted to what facet of inventory management?
1. Storage
 2. Financial
 3. Procurement
 4. Replenishment
- 1-24. The Navy's two Navy retail offices are located in what cities?
1. Washington, DC and Mechanicsburg, PA
 2. San Diego, CA and Washington, DC
 3. Norfolk, VA and Odgen, UT
 4. Mechanicsburg, PA and Norfolk VA
- 1-25. The Navy Fleet Material Support Office is responsible for retail stocks of DLA/GSA items.
1. True
 2. False
- 1-26. The Navy's distribution system is made up of what total number of activities?
1. Five
 2. Two
 3. Three
 4. Four
- 1-27. What two major types of activities in the Navy's distribution system have the primary mission of supply?
1. Navy Fleet Material Support Office and Naval Supply Systems Command
 2. Navy retail offices and Naval Facilities Engineering Command
 3. Naval supply centers and naval supply depots
 4. Federal Supply Agency and naval supply centers
- 1-28. Naval supply centers and naval supply depots are responsible for which of the following functions involving Navy supply materials?
1. Warehousing
 2. Distributing
 3. Controlling
 4. All of the above
- 1-29. The mobile logistics support force ships act as extension of the Navy's distribution system.
1. True
 2. False
- 1-30. Which of the following are strictly Navy supply departments?
1. Naval shipyards
 2. Naval air stations
 3. Naval stations
 4. All of the above
- 1-31. As part of their mission, which of the following activities have to provide specialized supply support to the command at which they are located?
1. Naval supply centers
 2. Naval supply depots
 3. Naval shipyards
 4. All of the above
- 1-32. Navy supply centers and Navy supply depots were established for the centralized administration of various types of supply activities.
1. True
 2. False
- 1-33. Navy supply centers are based overseas.
1. True
 2. False
- 1-34. Navy supply depots are based in CONUS.
1. True
 2. False
- 1-35. Primary support responsibility for Navy supply centers and Navy supply depots comes from what authority?
1. Federal Supply Agency (FSA)
 2. Naval Supply Systems Command (NAVSUP)
 3. Defense Supply Center (DSA)
 4. Defense Logistics Agency (DLA)

1-36. The inventory control department of an NSC or NSD performs all the following functions EXCEPT

1. determining requirements
2. managing inventories
3. controlling receipts
4. issuing materials

1-37. Which of the following divisions of an NSD or NSC is NOT under the inventory control department?

1. Receipt division
2. Technical division
3. Customer service division
4. Disposal division

1-38. In the management of materials, the material department of an NSD or NDC plans and directs which of the following functions?

1. Disposal
2. Issue
3. Storage
4. All of the above

The following are two departments of a Navy Supply center or depot. In items 1-39 through 1-45, indicate in which department each division would be found.

1. Inventory control department
2. Material Department

1-39. Storage

1-40. Purchase

1-41. Retail stores

1-42. Freight terminal

1-43. Requirements

1-44. Labor and equipment

1-45. Whose responsibility is it to keep the fleet supplied with fuel, food, general stores, and services through underway replenishment?

1. Naval supply depots
2. Fleet Material Support Office
3. Mobile logistics support force
4. Naval supply centers

- A. Storage Division
 - B. Purchase Division
 - C. Requirements Division
 - D. Retail Stores Division
 - E. Receipt Control Division
 - F. Freight Terminal Division
 - G. Labor and Equipment Division

Figure 1A.

IN ANSWERING QUESTIONS 1-46 THROUGH 1-47, REFER TO FIGURE 1A.

1-46. The inventory control department of a Navy supply center or depot includes which of the following divisions?

1. B, C, and E
2. B, D, and F
3. D, E, and F
4. E, F, and G

1-47. The material department of a Navy supply center or depot encompasses which of the following divisions?

1. A, B, C, and D
2. A, C, E, and F
3. A, D, F, and G
4. B, D, E, and G

1-48. From which of the following types of ships should you obtain frozen and dry food items?

1. Stores ship (AF)
2. Fleet combat support ships (AOE)
3. Destroyer/submarine tenders (AO/AS)
4. Combat stores ships (AFS)

1-49. Which of the following ships is NOT designed for mobile logistics support?

1. USS ACADIA (AD42)
2. USS DULUTH (LPD6)
3. USS POLLOX (AFS4)
4. USS EVERGLADES (AD24)

1-50. Which of the following terms specifically refers to a helicopter transfer of materials or stores?

1. INREP
2. VERTREP
3. UNREP
4. CASREP

Learning Objective: Identify the purpose, general organization, and functions of the Navy Resale and Services Support Office (NAVRESSO) and delineate the major components of this system.

1-51. What is the overall purpose of the Navy Resale System?

1. To provide Support to the operating forces
2. To provide personnel with attractive facilities
3. To provide command support and assistance to fleet ships stores
4. To provide authorized patrons with quality merchandise and services at reasonable prices

Learning Objective: Recognize the principles you should follow in the development of your organization's structure including the purpose and functions of the various organizational charts.

1-52. Organizational planning is a process of which of the following actions?

1. Identifying and grouping duties
2. Defining and delegating authority
3. Assigning responsibilities and creating relationships
4. All of the above

1-53. Which of the following factors are involved in good organizational planning?

1. Direct management and subordinate personnel
2. Mechanical aspects
3. Dynamic aspects
4. Both 2 and 3 above

1-54. In good organizational planning the mechanical aspects deal exclusively with what facets of the organization?

1. The organization's structure, functions, and tasks
2. Personalities of individuals
3. Performance abilities of individuals
4. Human relations

1-55. Which of the following examples represents an accurate application of the mechanical aspects of an office?

1. Charts are prepared that depict the office's workload
2. Job performances of individuals are evaluated
3. personnel reports are prepared
4. Training is provided for individuals

1-56. The dynamic aspects of an organization involve which of the following factors?

1. Abilities
2. Interests
3. Personalities
4. All of the above

1-57. The resin purpose of preparing organizational charts is for the manager to use these charts as a management tool.

1. True
2. False

IN ANSWERING QUESTIONS 1-58 THROUGH 1-61, SELECT FROM COLUMN B THE TYPE OF ORGANIZATIONAL CHART THAT MATCHES THE FUNCTION OR PURPOSE DESCRIBED IN COLUMN A.

A. PURPOSES

B. CHARTS

1-58. May be used in a simple organization to show all components with their functions and names of personnel assigned.

1. Functional chart
2. Structural chart

1-59. Shows only the basic arrangements of the components and, in the case of a ship's service organization, a complete breakdown of all existing components, such as divisions, branches, sections, or units.

3. Combination chart
4. Billet assignment chart

A. PURPOSES	B. CHARTS	
1-60. Lists the components of an organization with the job title and/or rank or grade and names of personnel assigned.	1. Functional chart 2. Structural chart 3. Combination chart 4. Billet assignment chart	1-66. In a fairly simple organization, which of the following charts can be used to show all three aspects (components, functions, and personnel) of the organization? 1. Billet assignment chart 2. Structural chart 3. Functional chart 4. Combination chart
1-61. Lists the component of an organization with the major job tasks grouped by similarity.		
1-62. How should components or lines of authority be arranged in a structural organization chart? 1. Major components should be arranged horizontally in line with each other 2. Subsidiary component should be arranged in a vertical plane beneath the major components 3. Lines of authority drawn between components should clearly indicate relationships 4. All of the above arrangement may be made		Learning Objective: Identify the factors you should consider when planning a physical layout that will make the most effective use of spaces, equipment, and personnel in the service and resale activities.
1-63. Which of the principles below should be followed when job duties are listed on a functional chart? 1. Closely related functions must be listed under different component 2. Duties that are performed infrequently need not be listed under specific components 3. Each significant function must be provided for within the organization 4. Dissimilar functions may be listed under one component		1-67. Which of the following factors should you consider when doing a layout analysis? 1. Mission of the ship's store or service activity 2. Use of personnel 3. Use of equipment 4. All of the above
1-64. A billet assignment chart is sometimes referred to as what other type of chart? 1. Functional chart 2. Structural chart 3. Position chart 4. Personnel assignment chart		1-68. What specific information should be shown on a layout chart? 1. Office functions as they relate to tasks 2. Work production data 3. Floor plan of the work spaces 4. Billet assignment requirements
1-65. The billet assignment chart is used to show the assignment of personnel by name and division only. 1. True 2. False		1-69. Layout charts of work spaces are generally drawn on what scale? 1. 1 inch to a foot 2. 1/2 inch to a foot 3. 1 1/2 inch to a foot 4. 1/4 inch to a foot

- 1-70. You are doing a layout analysis of work spaces in the ship's store. To obtain the best arrangement for movable furniture and equipment, which of the following methods should you use?
1. Make a list of the movable furniture and equipment, and make recommendation for placement beside each item
 2. Move the office furniture and equipment within the ship's store spaces until you obtain the best arrangement
 3. Draw the movable furniture and equipment to scale directly on the layout chart
 4. Use templates fashioned from cardboard or plastic and rearrange the templates on the layout chart until you obtain the best arrangement
- 1-71. A layout analysis is designed primarily to improve the use of which of the following resources of a facility or work space?
1. Space
 2. Personnel
 3. Equipment
 4. All of the above
- 1-72. Convenient arrangement of equipment will enable your people to turn out more work in a shorter time.
1. True
 2. False
- 1-73. In planning a layout of a retail self-service activity, you should consider which of the following factors?
1. Proper and intelligent circulation of customer traffic throughout the store
 2. Placement of traffic-stopping, appealing displays
 3. Adequate store protection from pilferage
 4. All of the above
- 1-74. How wide should the aisle space in a self-service ship's store be?
1. 1 to 2 feet
 2. 2 to 3 feet
 3. 3 to 4 feet
 4. 4 to 6 feet
- 1-75. Which of the policies below should be followed in the layout of a self-service store?
1. Aisle spaces should all be the same width
 2. Other exits besides the check-out point(s) should be provided
 3. Customers should be induced to circulate the entire store before reaching the check-out stand
 4. All of the above